

NURSERY & GARDEN INDUSTRY 2010 AWARDS GUIDELINES AND ENTRY RULES



Turnover

In identifying which garden centre you should enter, turnover is assessed on all income derived from the business. This includes consultations in landscaping, café sales, sales of plant life and home wares, bulk supplies and rental from leased space. Judging criteria will be structured in a way that does not disadvantage those that do not offer some of these amenities.

Rules

Submissions are best presented in a single bound document or document folder and should include all supporting material and up to ten high quality photographs, plus the Official Entry and Permission to Publish Form. Entries are accepted only on hard copy format.

Two copies of the submission are required and are best presented in a single document stapled in the top left corner or bound along the left side and should include: (use this checklist when collating your submission to ensure you have not forgotten anything)

- An index/contents page listing items and page numbers
- A response to all criteria in the order they are asked
- Photographs representing your business
- Supporting documentation not exceeding 12 pages
- The Awards entry form and permission to publish form

A separate submission is required for each category entered. Each category has specific criteria which should be addressed. Similar or identical submissions nominated in different categories are rarely successful. Young leader and supplier categories require supporting references. Please see the submission criteria for details.

No submission should include video tapes, CD's or computer discs on which supporting material is stored. Time constraints mean that the judges do not have a chance to view this material.

Submission format

We request that, wherever possible, submissions should be typed on A4 paper using an easy to read font such as Arial, Courier or Times New Roman. The font size should be no smaller than 11pt. Each category criteria specifies a maximum page length to be followed and its best to number each page.

The judges will be looking for details about yourself or your business that demonstrate best practice and involvement within the industry.

Conditions of entry

- All submissions must be received no later than midnight on Sunday the 26th July 2009
- Late entries will not be accepted
- NGIA may exclude an entry if it was received after the closing date for awards entries
- An entry fee of \$100 is payable for all NGI members and organizations and \$200 for non NGI members, except those entering the Young Leader Category. This fee covers the administration costs associated with judging. Young leader entry is free. Members of GCA are eligible for the NGI member entry fee.
- Consecutive categories entered enjoy a 50 percent discount- \$50 for members and \$100 for non members
- NGIA retains the right to contact finalists prior to the awards presentation if deemed necessary
- All State finalists must be prepared to attend their State Presentation Night, and all National finalists must be prepared to attend the Awards Gala Dinner
- Nominees agree to abide by the judging panel decisions and there will be no appeals.